

Ariba Usage Guide_Order Confirmation_Ver.1.0

NTT DATA Corporation Procurement Department

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Revision History

1. Introduction

- 1-1. About This Guide
- 1-2. Structure of Ariba Usage Guide
- 1-3. Scope of This Guide
- 1-4. How to See Various Materials

1-1. About This Guide

NTT DATA and the group companies participating in SSC (purchasing tasks) (*) (hereinafter called “the Buyer” or “Buyer”) will start using a system provided by SAP Ariba (“Ariba”) for purchasing contract procedures (from orders/order confirmation to delivery/invoicing) with supplier companies (the “Supplier”) at the end of July, 2022.

This document is the guide that enables the Supplier to use Ariba for smooth purchasing transactions with the Buyer.

The guides are prepared per task handled by the Supplier.

Images (especially screen captures) appeared in the guides are as of a date of revising each guide. Images in the guides may be different from images on the system due to changes in UI and other reasons.

Please understand possible differences in advance.

* For group companies participating in SSC (purchasing tasks), see the URL below:

<https://www.nttdata.com/jp/ja/about-us/proc/g-ssc/>

* The group companies participating in SSC shall be valid from the time when NTT DATA makes the announcement.

* The name of AribaNetwork has been changed to BusinessNetwork by SAP JAPAN Ltd., however, this document continues to be effective as AribaNetwork.

1-2. Structure of Ariba Usage Guide

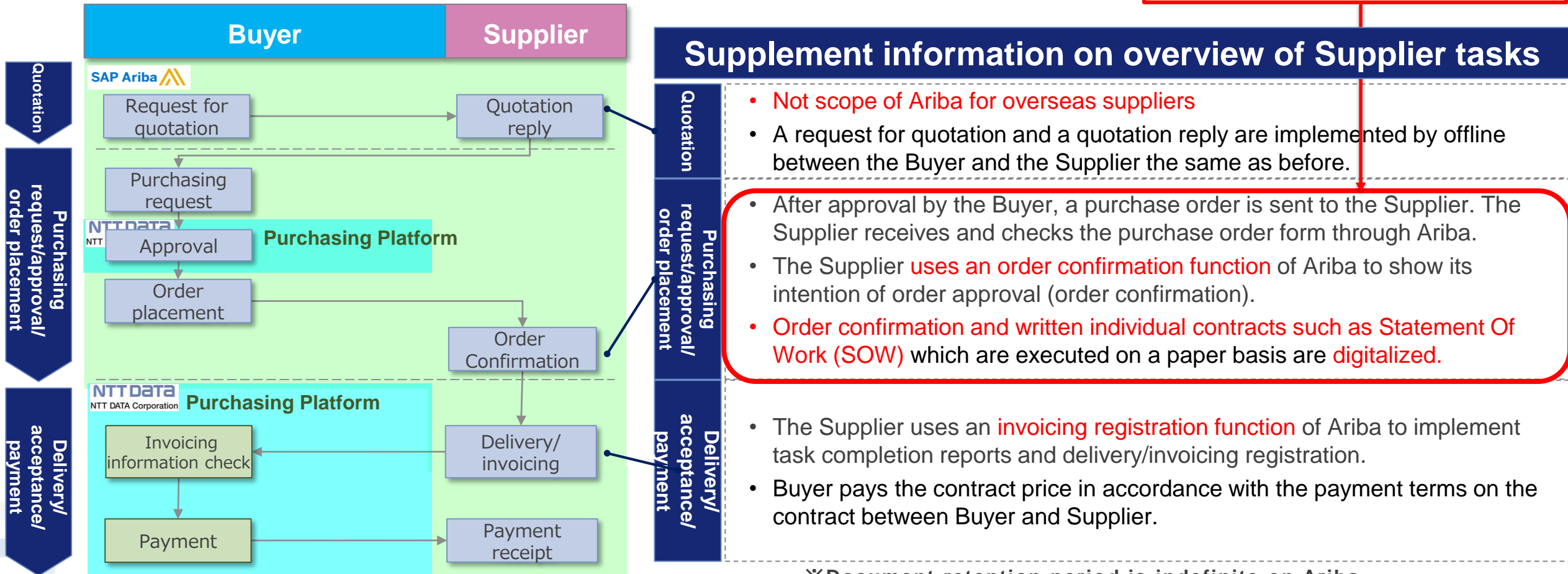
Below is the structure of the “Ariba Usage Guide.” See a guide suitable for your purpose.

Guide title	Outline
Ariba Usage Guide_Common	Explains procedures for logging in and out Ariba and various contact information on how to operate Ariba
Ariba Usage Guide_Order Confirmation	Explains procedures for implementing order confirmation on Ariba
Ariba Usage Guide_Delivery/Invoicing	Explains procedures for creating invoices and checking payment announcement on Ariba

1-3. Scope of This Guide

This section explains the overall image of purchasing contract procedures and the scope of this Guide.

Scope of this Guide



※Document retention period is indefinite on Ariba
(You can set 156 months or less if you want to limit it.)

1-4. How to See Various Materials

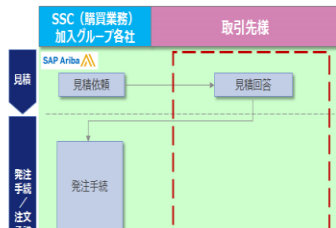
You can see documents such as reference materials for initial settings for use of Ariba and tasks not described in this Guide on our website [<https://www.nttdata.com/jp/ja/about-us/proc/>].

At the bottom of the website, there are some links for the documents in English, and you can download the documents you need.



概要

SSC (購買業務) 加入グループ各社では、SAP Ariba (以下、Ariba) やe-staffingを用いた購買システムの運用を予定しています。
取引先様に見積から納品/請求までの各業務 (赤枠) をAriba上で実施いただくことで、業務の電子化・効率化や印紙代、郵送費などのコスト削減を進めてまいります。



2. Operational Rules for Order Confirmation

2-1. Preconditions for Order Confirmation

2-2. Quotations

2-3. Points to Note regarding Persons for Implementing the Order Confirmation

2-1. Preconditions for Order Confirmation

Below is the preconditions for implementing the “Order Confirmation”.

- **Submission of the “Order Confirmation”** on Ariba shall be deemed to have **approved an order (the “Order”)**.
- If you reject the Order due to reasons such as any discrepancy in the content of the Order, you should **notify the Buyer outside Ariba within 10 business days** from the day of placing the Order on Ariba. If you **fail to notify** within the period, you shall be deemed to **have approved** the Order. Without submission of the “Order Confirmation,” you shall be deemed to have approved the Order.
- In addition to the above, if the Buyer would like to cancel the order, the Buyer will ask you whether the order would be cancelled or not via e-mail. In line with this, the Buyer will issue the cancel order on Ariba, however, if you cannot agree with the cancellation, you should notify the Buyer outside Ariba within 10 business days from the day of placing the cancel order on Ariba.
- In the event of any discrepancy of the Order content between the items shown on an Ariba screen and the content of attached files, **the items on the screen will take priority**.
- In principle, contracts are not concluded in writing. If contract documents with signature spaces are attached, submission of the “Order Confirmation” is an alternative to signatures.

2-2. Quotations

- Quotation is not scope of Ariba for overseas suppliers.
- Both parties conduct offline negotiations as usual and **agree with the details of a quotation.**

2-3. Points to Note regarding Persons for Implementing the Order Confirmation

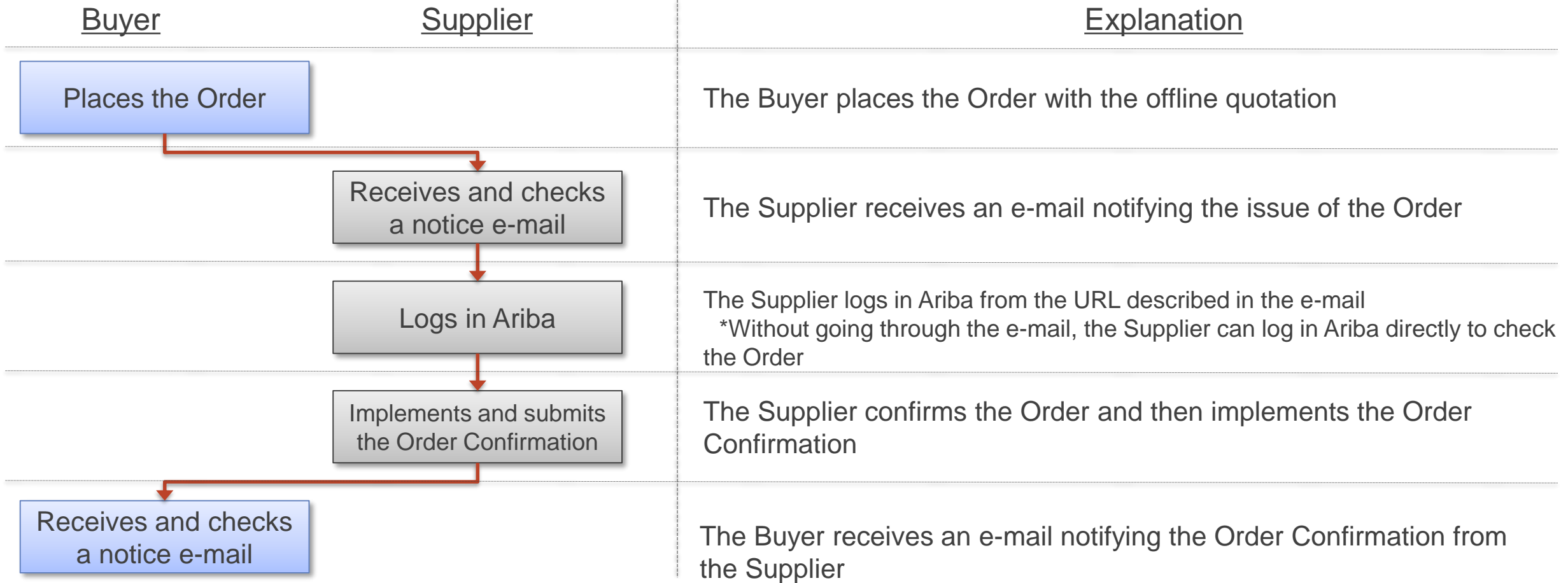
- Ariba does not have workflows that enable to be used in implementing the Order Confirmation. We would like to thank you for your **consideration on operational aspects**. The Order Confirmation should be **implemented directly by or after approval of any person with necessary authorization**.
- If the Order Confirmation is implemented by a non-authorized user, this is deemed to have implemented the effective Order Confirmation. Please understand it in advance.
- The Supplier should establish operational rules and thoroughly implement them internally.

3. How to Implement Order Confirmation

- 3-1. Flow for Implementing Order Confirmation Tasks
- 3-2. Order Notice E-Mails
- 3-3. Procedures for Displaying the Order Confirmation Screen - via Notice E-mails -
- 3-4. Procedures for Displaying the Order Confirmation Screen - Ariba -
- 3-5. Procedures for Implementing the Order Confirmation
- 3-6. Order Status
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3-1. Flow for Implementing Order Confirmation Tasks

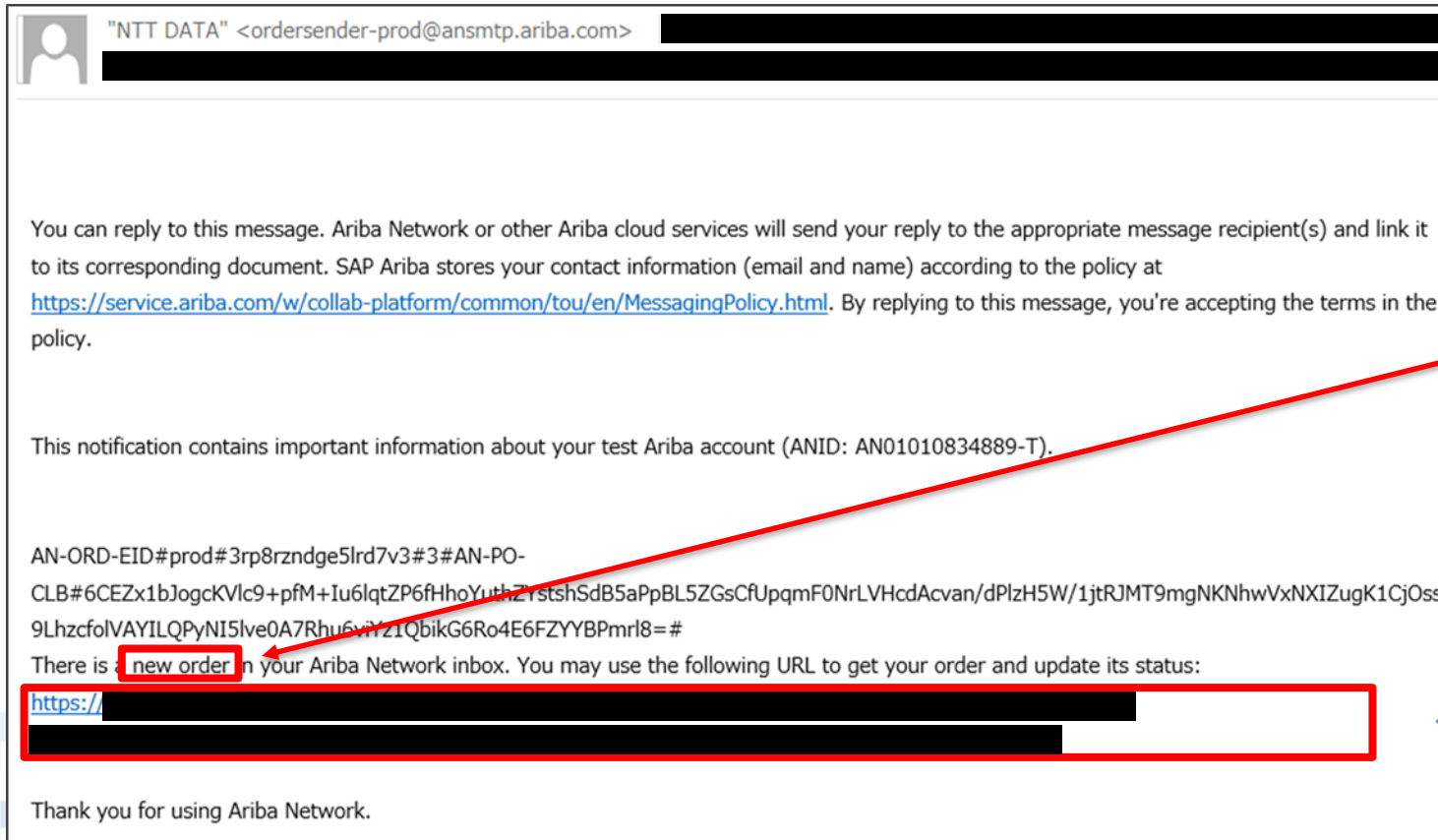
This section explains the standard flow for tasks from receipt, confirmation to submission of the Order.



3-2. Order Notice E-Mails

After placing the Order, a notice e-mail is sent. This notice e-mail describes an URL for a screen of the details of the Order. Without going through the e-mail, you can log in Ariba directly to check the Order.

Notice e-mail sample



* For procedures for setting notice e-mails, see the "Ariba Account Settings Guide"

* If it is an order notice e-mail for a change contract, this e-mail shows the words "changed order"

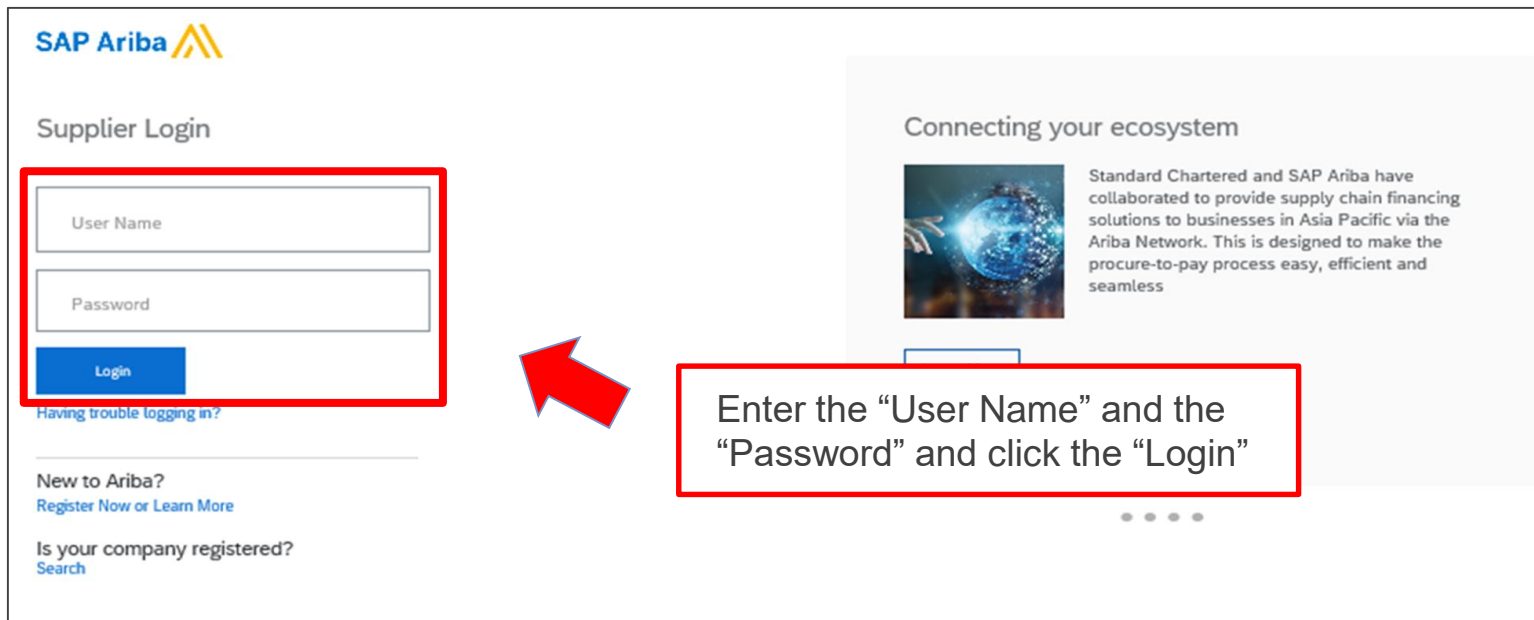
This portion shows a link to a screen for the Order Confirmation on Ariba
* For procedures for confirmation from a link, see section 3-3 in this Guide.

3-3. Procedures for Displaying the Order Confirmation Screen - via Notice E-mails -_1/2

This section explains procedures for checking the content of the Order on Ariba from an URL described in a notice e-mail.

1. Open an order notice e-mail and click the described URL
2. The Ariba Supplier Login Screen appears. Enter the “User Name” and the “Password” and log in Ariba

* For the details of login procedures, see the “Ariba Usage Guide_Common”



The screenshot shows the SAP Ariba Supplier Login interface. The login form is highlighted with a red box and contains the following elements:

- SAP Ariba** logo
- Supplier Login** title
- User Name
- Password
-
- [Having trouble logging in?](#)
- New to Ariba?**
[Register Now](#) or [Learn More](#)
- Is your company registered?**
[Search](#)

To the right of the login form is a promotional banner titled "Connecting your ecosystem" featuring an image of a globe and text: "Standard Chartered and SAP Ariba have collaborated to provide supply chain financing solutions to businesses in Asia Pacific via the Ariba Network. This is designed to make the procure-to-pay process easy, efficient and seamless". A red arrow points from a text box below the banner to the login form. The text box contains: "Enter the 'User Name' and the 'Password' and click the 'Login'".

3-3. Procedures for Displaying the Order Confirmation Screen - via Notice E-mails - _2/2

3. When successfully logging in, the notified Order appears. Check the content

Purchase Order: PO0000 Done

[Create Order Confirmation](#) [Create Invoice](#) Hide | Print | Download PDF | Export cXML | Download CSV | Resend

Order Detail **Order History**

NTT DATA
Trusted Global Innovator

From: 株式会社エヌ・ティ・ティ・データ
Japan
135-6090 東京都 江東区
豊洲 3の3の3 豊洲センタービル
Phone: +81 (050) 55469064

To: [Redacted]

Purchase Order (New)
PO0000
Amount: ¥150,000 JPY
Version: 1

Line Items Show Item Details

Line #	Part # / Description	Type	Qty (Unit)	Need By	Unit Price	Subtotal	
1	SC194-019105	Service	15 (pcs)	[Redacted]	¥4,444 JPY	¥66,660 JPY	Details

【単個契約】家電製品・家電リサイクル

Order submitted on: [Redacted]
Received by Arba Network on: [Redacted]
This Purchase Order was sent [Redacted] delivered by Arba Network.

Sub-total: ¥66,660 JPY

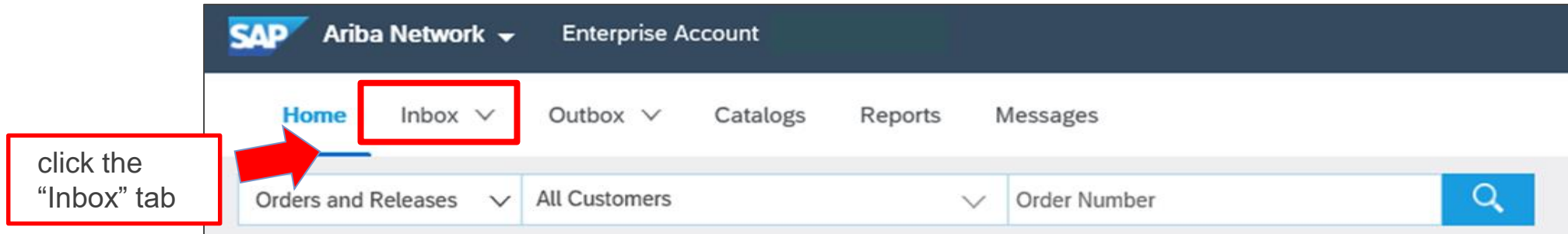
[Create Order Confirmation](#) [Create Invoice](#) Hide | Print | Download PDF | Export cXML | Download CSV | Resend

Done

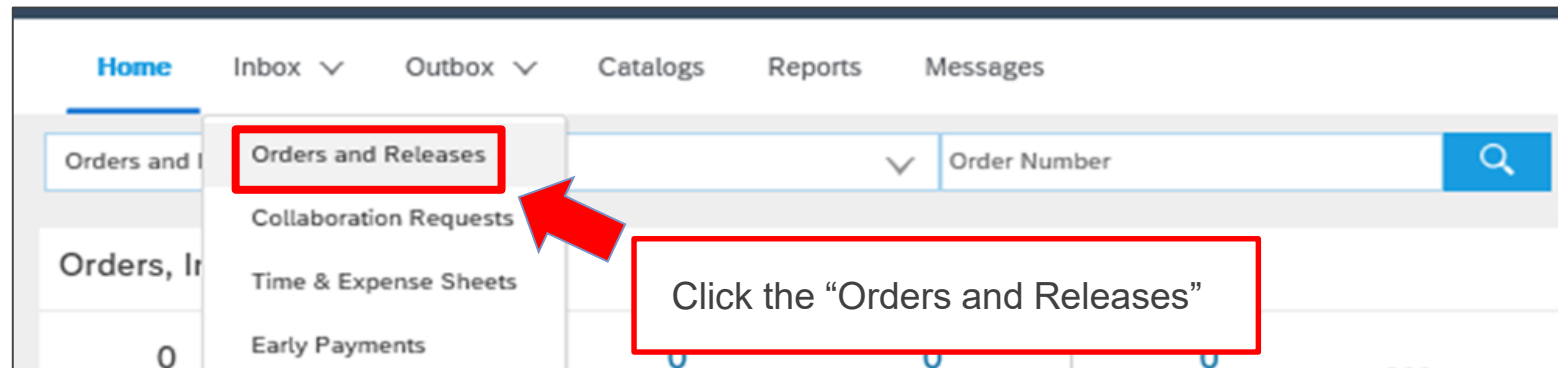
3-4. Procedures for Displaying the Order Confirmation Screen - Ariba - _1/3

Without going through the notice e-mail, you can directly check the content of the Order on Ariba.

1. Log in Ariba to click the “Inbox” tab



2. Click the “Order/Release” on the displayed submenu



3-4. Procedures for Displaying the Order Confirmation Screen - Ariba - _2/3

3. The “Orders and Releases” screen appears. Click the “Order Number” for the applicable Order

Orders and Releases

Orders and Releases Items to Confirm Items to Ship

Search Filters

Orders and Releases (37)

Type	Order Number ↑	Ver	Customer	Inquiries	Ship To Address	Ordering Address
Order	P00000	1				Not Specified

3-4. Procedures for Displaying the Order Confirmation Screen - Ariba - _3/3

4. The notified Order appears. Check the content

The screenshot displays the SAP Ariba Network Enterprise Account interface for a Purchase Order. The header shows 'Purchase Order: P00000' and a 'Done' button. Below the header is a navigation bar with 'Create Order Confirmation' and 'Create Invoice' buttons, along with options for 'Hide', 'Print', 'Download PDF', 'Export cXML', 'Download CSV', and 'Resend'. The main content area is divided into 'Order Detail' and 'Order History' tabs. The 'Order Detail' tab is active, showing the NTT Data logo and the text 'Trusted Global Innovator'. The 'From' information is for '株式会社エヌ・ティ・ティ・データ' (NTT Data) in Japan, with address '135-6090 東京都江東区豊洲3の3の3豊洲センタービル' and phone '+81 (050) 55469064'. The 'To' field is redacted with a black box. The 'Purchase Order (New)' information includes 'P00000', 'Amount: ¥150,000 JPY', and 'Version: 1'. A wavy line separates the header from the 'Line Items' section. The 'Line Items' table has columns for 'Line #', 'Part # / Description', 'Type', 'Qty (Unit)', 'Need By', 'Unit Price', and 'Subtotal'. The first line item is '1 SC194-019105 Service 15 (pcs) [redacted] ¥4,444 JPY ¥66,660 JPY'. Below the table is the text '【単体契約】家電製品・家電リサイクル'. The 'Order submitted on' and 'Received by Ariba Network on' fields are redacted. The 'Sub-total: ¥66,660 JPY' is shown in a box. The footer of the screen has the same navigation bar as the top.

Purchase Order: P00000 Done

[Create Order Confirmation](#) [Create Invoice](#) [Hide](#) [Print](#) [Download PDF](#) [Export cXML](#) [Download CSV](#) [Resend](#)

Order Detail Order History

NTT Data
Trusted Global Innovator

From:
株式会社エヌ・ティ・ティ・データ
Japan
135-6090 東京都江東区
豊洲3の3の3豊洲センタービル
Phone: +81 (050) 55469064

To: [Redacted]

Purchase Order
(New)
P00000
Amount: ¥150,000 JPY
Version: 1

Line Items Show Item Details

Line #	Part # / Description	Type	Qty (Unit)	Need By	Unit Price	Subtotal
1	SC194-019105	Service	15 (pcs)	[Redacted]	¥4,444 JPY	¥66,660 JPY Details

【単体契約】家電製品・家電リサイクル

Order submitted on: [Redacted]
Received by Ariba Network on: [Redacted]
This Purchase Order was sent [Redacted] delivered by Ariba Network.

Sub-total: ¥66,660 JPY

[Create Order Confirmation](#) [Create Invoice](#) [Hide](#) [Print](#) [Download PDF](#) [Export cXML](#) [Download CSV](#) [Resend](#)

Done

3-5. Procedures for Implementing the Order Confirmation_1/8

This section explains procedures for implementing the Order Confirmation.

1. On the displayed “Order Detail” screen, click the “View more” in the “Payment Terms” section

*If the order has an attached file, open and confirm it

The screenshot shows the SAP Ariba Network Enterprise Account interface. At the top, it displays 'SAP Ariba Network Enterprise Account' and 'Purchase Order: P00000'. Below this, there are buttons for 'Create Order Confirmation', 'Create Invoice', and various actions like 'Hide', 'Print', 'Download PDF', 'Export cXML', 'Download CSV', and 'Resend'. The main content area shows the 'Order Detail' tab selected, with the NT T DATA logo and 'Trusted Global Innovator' tagline. The 'From' section lists the sender's details: '株式会社エヌ・ティ・ティ・データ', 'Japan', '111-1111 都道府県', '会社住所 1', '市区町村', 'Phone: +81 (111) 1111111', and 'Fax: +81 (222) 222222'. The 'To' field is redacted with a black box. The 'Purchase Order' section shows '(New)', 'P00000', 'Amount: ¥10,000 JPY', and 'Version: 1'. The 'Payment Terms' section shows 'NET 60' and 'Routing Status: Sent'. The 'Comments' section has a red box around the text 'Click the “View more”' with an arrow pointing to the 'View more' link in the 'Other Information' section. The 'Attachments' section shows a red box around the text '(If there is an attached file,) open and confirm the attached file' with an arrow pointing to the '添付1.txt (text/plain)' attachment.

3-5. Procedures for Implementing the Order Confirmation_2/8

2. The detail of “Other Information” appears. Including the appeared contents, check the contents of the “Order Detail”

The screenshot displays the 'Other Information' section of an SAP Ariba order confirmation. It includes the following details:

- Comments:** by 技統本購買部 企画 起案者 3, on Thursday 5 Mar 2020 1:48 PM GMT+09:00
テスト (コメント)
- Other Information:**
 - Payment Terms:** 検収月の翌月末日払い
 - Company Code:** 9910030
 - Purchasing Unit Name:** 株式会社エヌ・ティ・データ 技統本購買部 企画
 - 契約成立について
 - 契約成立の要件・方式についてはAribaNetwork上の「契約条件」に応じて、以下の対応をお願いいたします。
 - 「AribaNetworkに関する利用条件」「Ariba利用の手引書」に従い、操作を行ってください。
 - ①契約条件が「本帳票に記載した条件のみ」の場合
本注文の受領をもって契約成立とします。
 - ②契約条件が「本帳票に記載した条件のみ」以外の場合
注文内容及び、添付ファイルを確認の上、本注文の諾否をご判断ください。
 - Legal Terms and Conditions of Purchase:** 本注文を受領する場合は、「オーダー確認」の操作による意思表示により契約成立となります。その後、変更・取消は行えません。
 - 拒否の意思表示について
 - 発注を拒否する場合は、本注文画面上の購買ユニットまでご連絡をお願いします。
 - その他
 - NTTデータグループから貴社（受信者）への発注取引は、単価基本契約書に基づく発注取引を除き、NTTデータマネジメントサービス株式会社が契約処理を代行しています。
 - GenericDetail:**
 - 契約件名(Contract Name):** テスト (契約件名)
 - 契約締結の注意事項 (Precautions concerning while concluding a contract):** 契約条件は本帳票に記載した条件を除き以下の通りとする。
 - 契約条件 (Terms and Conditions):** 5_NTTデータグループ会社間基本契約に定める条件_T&Cs of master agreement within NTT DATA Group companies(JP)
 - 調達目的(購入物品の所有者/利用者) (Objective of Procurement (Owners/Users)):** 1_自社利用 (自社/自社)_In-house use (in-house/in-house)
- Attachments:** 添付1.txt (text/plain)

At the bottom of the interface, there are buttons for 'Create Order Confirmation', 'Create Invoice', and 'Done'. A footer contains the SAP logo, copyright information (© 2019 SAP SE or an SAP affiliate company. All rights reserved.), and links for 'SAP Ariba Privacy Statement', 'Security Disclosure', and 'Terms of Use'.

3-5. Procedures for Implementing the Order Confirmation_3/8

3. After checking the displayed content, click the “Details” in the “Line Items” section

Ship All Items To

株式会社エヌ・ティ・ティ・データ
Japan
135-6090 東京都
豊洲3の3の3 豊洲センタービル
江東区

Ship To Code: PLT9910030
Phone: +81 (050) 55469064
Email: xxx@zzz.com

Bill To

株式会社エヌ・ティ・ティ・データ
Japan
135-6090 東京都
豊洲3の3の3 豊洲センタービル
江東区

Phone: +81 (050) 55469064

Deliver To

受取人E
株式会社エヌ・ティ・ティ・データ

Line Items Show Item Details

Line #	Part # / Description	Type	Qty (Unit)	Need By	Unit Price	Subtotal	
1	SC194-019105	Service	15 (pcs) ⓘ		¥4,444 JPY	¥66,660 JPY	Details

【単価契約】 家電製品・家電リサイクル

Order submitted on: [Redacted]
Received by Ariba Network on: [Redacted]
This Purchase Order was sent [Redacted] delivered by Ariba Network.

Sub-total: ¥66,660 JPY

Click the “Details”

3-5. Procedures for Implementing the Order Confirmation_4/8

4. The details of the “Line Items” appears. Check the content

Line Items Hide Item Details

Line #	Part # / Description	Type	Qty (Unit)	Need By	Unit Price	Subtotal	
1	SC194-019105	Service	15 (pcs)		¥4,444 JPY	¥66,660 JPY	Summary

【単価契約】 家電製品・家電リサイクル

Status

15 Unconfirmed

GenericDetail

Other Information

Req. Line No.: 1

Requester:

PR No.: PRO000

Collaboration Request: PRO000-RO00

Request Title: 木村-【単価契約】 家電製品・家電リサイクル

支払方法 (Payment Method): 1_現金払い_Cash payment

契約締結方法 (Method of concluding a contract): PurchaseOrderOnly

支払条件・換収条件 (Payment conditions / Acceptance conditions): 1

Classification Domain: custom

Classification Code: 010103

Order submitted on:

Received by Ariba Network on:

This Purchase Order was sent delivered by Ariba Network.

Sub-total: ¥66,660 JPY

3-5. Procedures for Implementing the Order Confirmation_5/8

5. After confirming that there are no problems in the content of the Order, click the “Create Order Confirmation” to click the “Confirm Entire Order” on the displayed submenu

SAP Ariba Network Enterprise Account

Purchase Order: PO00000 Done

Create Order Confirmation ▼ Create Invoice Hide Print Download PDF Export cXML Download CSV Resend

Confirm Entire Order (highlighted)
Update Line Items
Reject Entire Order

NTT Data
Trusted Global Innovator

From:
株式会社エヌ・ティ・ティ・データ
Japan
135-6090 東京都
豊洲3の3の3豊洲センタービル
江東区
Phone: +81 (050) 55469064

To: [Redacted]

Purchase Order
(New)
PO00000
Amount: ¥66,660 JPY
Version: 1

1 Click the “Create Order Confirmation”

2 Click the “Confirm Entire Order”

3-5. Procedures for Implementing the Order Confirmation_6/8

6. The “Confirm Entire Order” screen appears. Click the “Next”

Confirming PO

Exit Next

1 Confirm Entire Order

2 Review Order Confirmation

Order Confirmation Header * Indicates required field

Confirmation #:

Associated Purchase Order #: P00000

Customer: NTT DATA

Supplier Reference:

Additional Information
\${OCNotification_label} In order to confirm receipt of this order, please be sure to press "submit" button on the order confirmation submission screen. However, please note that the agreement will not be concluded

SHIPPING AND TAX INFORMATION

Est. Completion Date: Est. Tax Cost:

Comments:

Line Items

Line #	Part # / Description	Qty (Unit)	Unit Price	Subtotal	Tax
1	SC136-010101 PC・サーバなどのハードウェア購入、ハードウェアのインシデントサービス	1 (pcs) ⓘ	¥100,000 JPY	¥100,000 JPY	¥8,000 JPY

Current Order Status:
1 Confirmed As Is

Exit Next

Click the “Next”

3-5. Procedures for Implementing the Order Confirmation_7/8

7. The “Review Order Confirmation” screen appears. Click the “Submit”

Confirming PO

1 Confirm Entire Order

2 Review Order Confirmation

Confirmation Update

Confirmation #: Untitled 01/16/2020

Supplier Reference:

Line Items

Line #	Part # / Description	Qty (Unit)	Unit Price	Subtotal	Tax
1	SC136-010101 PC・サーバなどのハードウェア購入、ハードウェアのインシデントサービス	1 (pcs) ⓘ	¥100,000 JPY	¥100,000 JPY	¥8,000 JPY

Current Order Status:
1 Confirmed As Is

Previous Submit Exit

Previous Submit Exit

Click the “Submit”

3-5. Procedures for Implementing the Order Confirmation_8/8

8. The “Order Detail” screen appears again. Click the “Done” and finish processing

Purchase Order: P00000

Create Order Confirmation | Create Invoice | Hide | Print | Download PDF | Export cXML | Download CSV | Resend

Order Detail | Order History

NTT DATA
Trusted Global Innovator

From:
株式会社エヌ・ティ・ティ・データ
Japan
135-6090 東京都
豊洲 3の3の3 豊洲センタービル
江東区
Phone: +81 (050) 55469064

To:

Purchase Order (Confirmed)
P00000
Amount: ¥150,000 JPY
Version: 1

Payment Terms ⁱ
NET 60

Routing Status: Acknowledged
Related Documents: [Untitled 01/16/2020](#)

Comments
Comment Type:
General
Comment Body:

Line Items [Show Item Details](#)

Line #	Part # / Description	Type	Qty (Unit)	Unit Price	Subtotal	Tax	
1	SC136-010101	Service	1 (pcs) ⁱ	¥100,000 JPY	¥100,000 JPY	¥8,000 JPY	Details

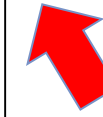
PC・サーバなどのハードウェア購入、ハードウェアのインシデントサービス

Order submitted on: [Redacted]
Received by Ariba Network on: [Redacted]
This Purchase Order was [Redacted] delivered by Ariba Network.

Sub-total: ¥100,000 JPY
Est. Total Tax: ¥ 8,000 JPY
Est. Grand Total: ¥108,000 JPY

Create Order Confirmation | Create Invoice | Hide | Print | Download PDF | Export cXML | Download CSV | Resend

Done



Click the “Done”

3-6. Order Status

On the “Order Status” which is an item displayed on a screen, you can check if it is necessary to respond to the Order Confirmation.

The Order Status can be checked on the “Orders and Releases” screen and the Order Detail screen.

The order status name before the Order Confirmation is different between new and change contracts.

Before the Order Confirmation

After the Order Confirmation

Order Status: "New" * "Changed" for a change contract

Order Status: "Confirmed"

Orders and Releases (37)

Type	Order Number ↑	Ver	Customer	Inquiries	Ship To Address	Order Status
Order	POOOOO	1	[REDACTED]	[REDACTED]	[REDACTED]	New

Orders and Releases (37)

Type	Order Number ↑	Ver	Customer	Inquiries	Ship To Address	Order Status
Order	POOOOO	1	[REDACTED]	[REDACTED]	[REDACTED]	Confirmed

Order Status: "New" * "Changed" for a change contract

Order Status: "Confirmed"

Order Detail Order History

NTT DATA
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From:
株式会社エヌ・ティ・ティ・データ
Japan
135-6090 東京都
豊洲3の3の3 豊洲センタービル
江東区
Phone: +81 (050) 55469064

Purchase Order (New)

POOOOO
Amount: ¥66,660 JPY
Version: 1

The screen shows that the Order **has not been confirmed**

Order Detail Order History

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From:
株式会社エヌ・ティ・ティ・データ
Japan
135-6090 東京都
豊洲3の3の3 豊洲センタービル
江東区
Phone: +81 (050) 55469064

Purchase Order (Confirmed)

POOOOO
Amount: ¥150,000 JPY
Version: 1

The screen shows that the Order **has been confirmed**

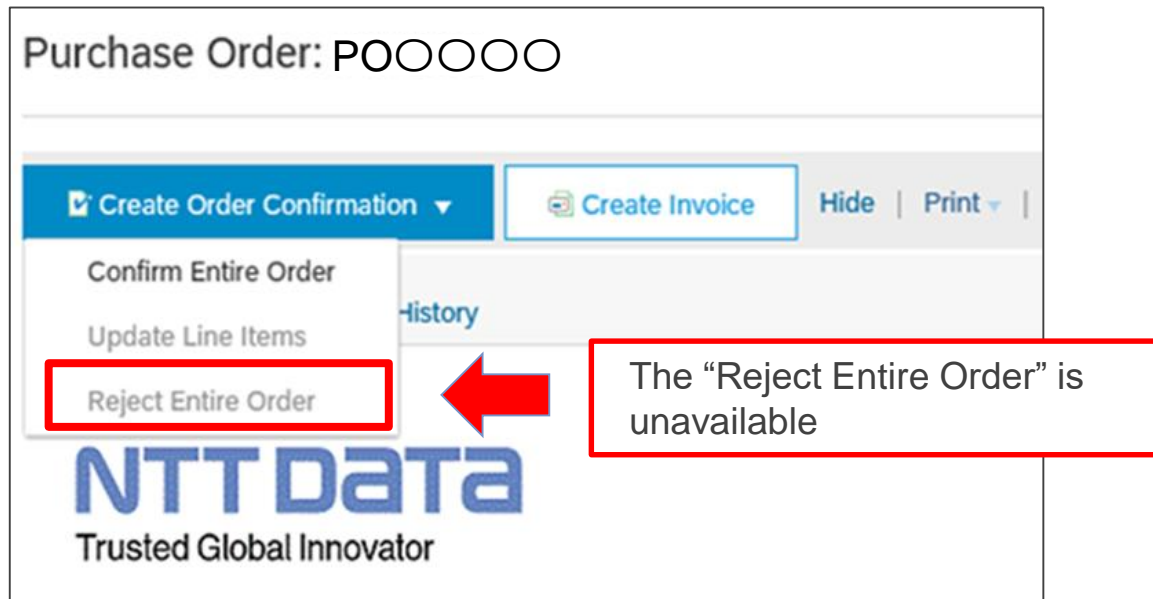
Orders and Releases screen

Order Detail screen

3-7. Order Modification/Rejection

In principal, the content of the Order is agreed before the Ariba operation between the Buyer and the Supplier. Please note that no modification arises after receipt of the Order.

If you need to modify the content after receipt of the Order due to unavoidable reasons, you should use means such as e-mails to harmonize recognition with the Buyer outside Ariba. The Supplier cannot reject the Order on Ariba. The Supplier should wait until the Buyer cancels the Order, modifies the content and then places the Order again.



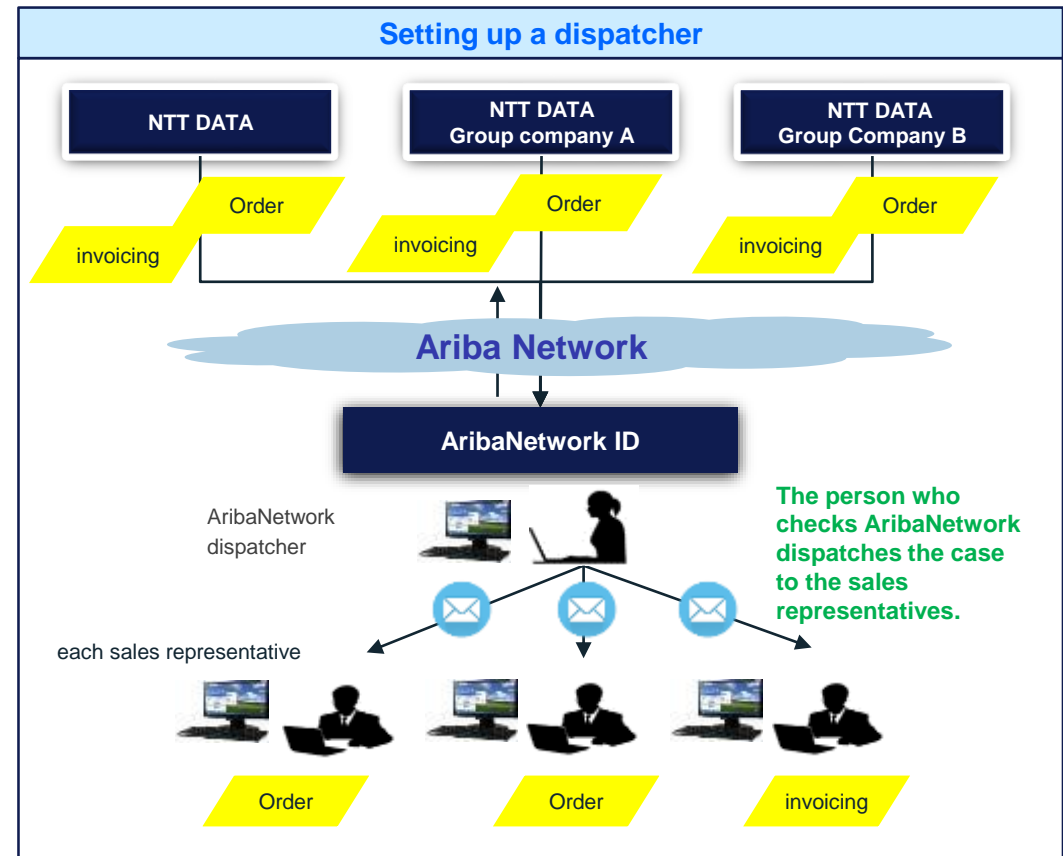
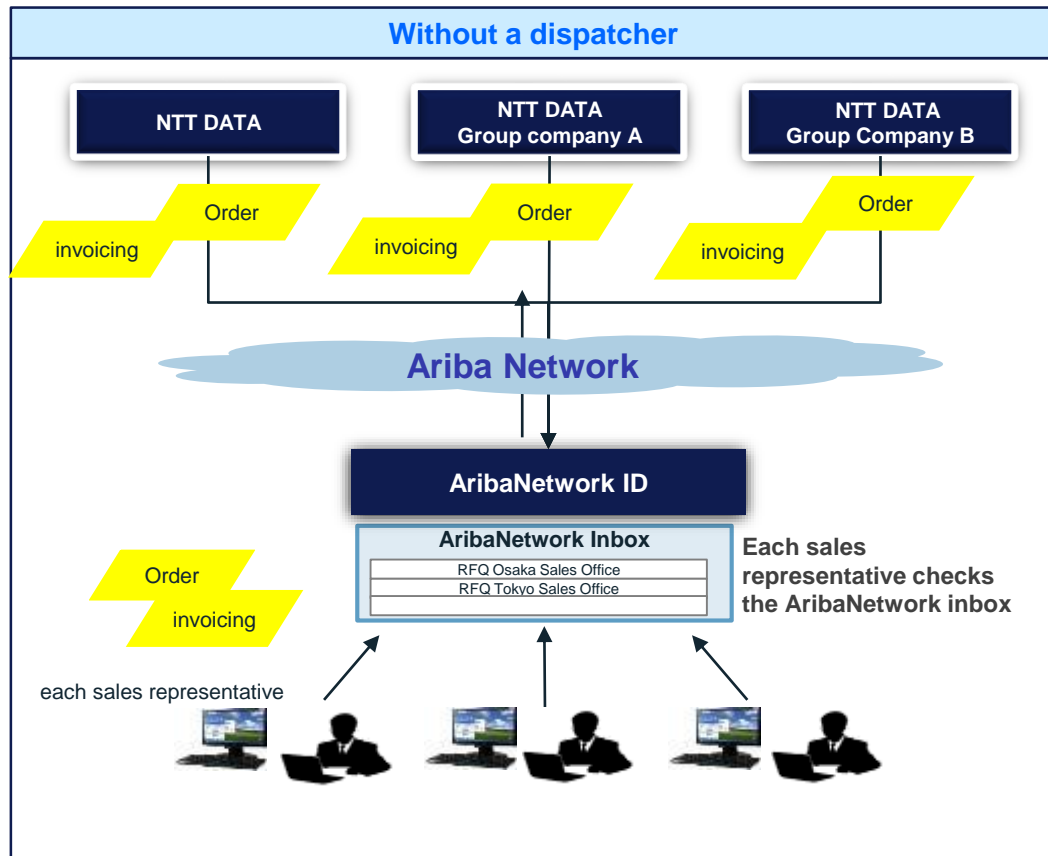
[Reference] Introduction of operational examples of placing dispatcher to deal with orders

Order cannot be sent to all Sales Representatives *.

Therefore, each sales representative will review their orders on Ariba.

You will need to implement order confirmation and invoicing.

If necessary, please consider the following workaround example (setting up a dispatcher) in your company.



* Up to 3 notification email addresses can be configured (up to 5 notification email addresses for orders)

Revision History

Revision History

#	Revision date	Portion revised	Revision overview	Ver.
1	2022/5	-	First edition	1.0
2				
3				
4				
5				
6				
7				
8				



NTT DATA

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